

Town of Lunenburg

**Fiscal
Year**



2012

FINANCE COMMITTEE REPORT TOWN MEETING WARRANT

Annual Town Meeting

MAY 7, 2011 - 9:00 AM

Lunenburg High School Auditorium

Annual Town Election

MAY 21, 2011

T.C. Passios Elementary School

POLLS OPEN AT 7:00 AM - CLOSED AT 5:00 PM

**PLEASE BRING THIS WARRANT WITH
YOU TO TOWN MEETING**

FINANCIAL TERMS

UNRESERVED FUND BALANCE - Previously referred to as Surplus Revenue, Excess and Deficiency Account, or E & D Account. The amount by which the cash, accounts receivable and other assets exceed the liabilities and reserves.

FUND BALANCE AVAILABLE FOR APPROPRIATION - (Free Cash) Unreserved Fund Balance less any uncollected prior year's property taxes, and less any unprovided for or overdrawn accounts. This must be certified as available funds by the State Director of Accounts before it can be voted in lieu of taxes.

PROVISION FOR ABATEMENTS AND EXEMPTIONS - (Overlay) Provision by Assessors for abatements and exemptions. May not exceed 5% of the tax levy unless otherwise authorized by the State Tax Commission.

FUND BALANCE RESERVED FOR ABATEMENTS AND EXEMPTIONS SURPLUS (Overlay Reserve) Any unused balances in the Provision for Abatements and Exemptions Account is available for appropriation.

RESERVE FUND - This fund is used by the Finance Committee to provide for extraordinary or unforeseen expenditures. The total amount appropriated in any one year may not exceed 5% of the Tax Levy. No direct drafts against this fund can be made, but transfers from the fund can be authorized by the Finance Committee.

STABILIZATION FUND - Monies placed (voted) into a Stabilization Fund may be appropriated at an Annual Town Meeting by a two-thirds vote for any lawful purpose. This account is sometimes referred to as the "Town's savings account".

CHERRY SHEET - The Cherry Sheet is named for the cherry-colored paper on which the State uses to notify the cities and towns of the estimated County and State Assessments and the estimated State distributions to be used in determining the Tax Rate as an offset to amounts that would otherwise be raised by taxation.

CITIZEN'S CHECK LIST - To be considered on each vote

- ✓ **IS IT NECESSARY?** Or is it something that is not really needed or perhaps already being provided by a private or public group?
- ✓ **CAN WE AFFORD IT?** Remember, there is no limit to what we would like, but there is a limit on what we can afford.
- ✓ **WHAT WILL IT COST ULTIMATELY?** Many proposals are like icebergs -- only a small fraction of the total cost is apparent on the surface.
- ✓ **HOW WILL IT AFFECT BASIC LIBERTIES?** If it imposes unreasonable or illegal restraints on your life or that of others, it should be vigorously opposed.
- ✓ **IS IT IN THE BALANCED BEST INTEREST OF ALL?** If it is designed to benefit a small group or special interest, while taking unfair disadvantage of others, work for its defeat.
- ✓ **IS IT A "FOOT-IN-THE-DOOR" PROPOSITION?** Comprising a little now may bring an oppressive burden later, either in more regulations or more taxes or both.
- ✓ **DOES IT PLACE TOO MUCH POWER IN THE HANDS OF ONE INDIVIDUAL OR GROUP?** Once decisive power is granted to a non-elected public official, a commission or a municipal authority, the private citizens lose effective control.
- ✓ **DOES IT RECOGNIZE THE IMPORTANCE OF THE INDIVIDUAL AND MINORITY OPINION?**
- ✓ **This is a cornerstone of our Republic.**

FINANCE COMMITTEE REPORT

According to the **Financial Times**, the definition of a structural deficit is, ***“A budget deficit that results from a fundamental imbalance in government receipts and expenditures, as opposed to one based on one-off or short-term factors.”*** In other words, it is a situation in which ongoing expenses exceed revenues. The Town of Lunenburg has been living with that reality for some time.

As in recent years, the budget process for FY12 continues to be difficult. At this writing, there are still many uncertainties about the budget for FY12. Again this year, there is a sizable discrepancy between the school budget proposed by the Town Manager and the School Committee proposal. The budget you will vote on at Annual Town Meeting (ATM) in May will undoubtedly be different from the one accompanying this message.

Some expenses cannot be avoided and are effectively fixed costs. We must fund our debt service. We must fund our pensions and health insurance for our retirees. We must fund our Assessments. Some expenses are nearly as difficult to reduce. The Collective Bargaining agreements with the vast majority of employees dictate salary increases, health insurance, and paid time off. The only way to reduce those costs would be by reducing the number of people eligible for them via attrition or layoffs. Although we support the continuing discussions with employees in an effort to reduce costs, these efforts alone will not eliminate this structural deficit.

On the revenue side, State funding for overall local aid is nearly flat with FY11. Local receipts are recovering, but only slightly, largely driven by new growth from two large developments. Federal Stimulus moneys are no longer available.

On the expense side, as in FY11, most core services were held as close to level-service as possible. We continue to experience substantial increases in health insurance and retirement costs. As Lunenburg has grown, demand for services has grown as well. Both the Library and Council on Aging are seeing unprecedented levels of activity. In spite of significant growth in population, we have postponed increasing both Police and Fire coverage for far too long. We have allowed our roads (one of our largest assets) to deteriorate at an alarming pace by not adequately funding Public Works. The budget requests from each of these departments were significantly greater than this proposal.

Again this year, the School Department is projecting a decline from FY11 in enrollment of 54 students (3.3%). The Town Manager has proposed an increase of 2.5% but, because other revenue sources have disappeared or been reduced, the overall school budget is essentially reduced. These funding reductions will be painful, especially in light of the fact that the budget request from the schools was for a large increase. This request was not made lightly and is partially driven by increases in funding for Special Needs. The School proposal already includes some extraordinary and creative changes. We continue to work to close this gap before ATM. Rest assured that either budget proposal results in Net School Spending above the FY12 Foundation Budget requirement.

The Capital Equipment proposal for FY12 is \$538,765 for purchases in Technology, School infrastructure, Public Works and Public Safety. Of this, only \$133,765 will be a budgeted cash item, the remaining \$405,000 will be funded through borrowing.

We will again use a relatively small amount from Stabilization Fund (Lunenburg's savings account) in FY12 for unemployment. Our general practice is to avoid tapping Stabilization unless absolutely necessary. The ability to sustain Stabilization is one of the factors in maintaining our positive bond rating, thereby enhancing our ability to borrow at a favorable rate. Please remember that in all likelihood over the next few years we will be facing requests for several building projects for the School Department as well as borrowing for the previously approved Public Works renovations.

We are continuing to try to streamline operations, improve efficiencies and investigate other methods of cost savings and revenue enhancements through the suggestions, efforts, and cooperation of all the town departments. The town is also exploring further utilization of grants to help tide us over these difficult times, but that well is nearly dry.

In summary, we are faced with a structural deficit that continues to grow and will not be alleviated by current revenue sources. If the voters of Lunenburg want the town to provide high levels of service in areas such as road improvements, protection services, elder services, schools, and library, we will have to decide whether a Prop 2½ override is warranted or face ever greater reductions in those essential town services.

The Town Manager, the department heads and the finance team have pulled together a reasonable FY12 Budget proposal that weighs the needs of the entire town against available revenues without the need for an override. The Finance Committee wishes to thank these dedicated public servants for their hard work and diligence.

Brian Laffond, Chair
Mark Erickson
John Male
Barbara Reynolds

Marilyn Stokes, Vice Chair
Michael Mackin
Martha McDonald

CAPITAL PLANNING REPORT

CRITERIA: SAFETY, MANDATES, CRISIS, NEED, COST, EFFECTIVENESS AND ABILITY TO FUND

The Capital Planning Committee has presented the FY12 Plan to the Town Manager as required in the Town Charter.

Town Manager Kerry Speidel, in working with the Committee, has determined the FY12 Plan will be in the amount of \$538,765.00 of which \$133,765.00 will be a budget cash item and the sum of \$405,000.00 will be borrowed.

The Committee has determined the following items have been prioritized as part of the Plan.

THMS Parking Lot	\$ 110,000.00
DPW FE Loader	\$ 125,000.00
General Technology	\$ 54,965.00
School Technology	\$ 45,000.00
Police Equip Cruisers	\$ 24,000.00
Police - Bulletproof Vests	\$ 9,800.00
Fire - Engine 2 refit *	\$ 50,000.00
HS Asbestos Abatement	\$ 15,000.00
HS ADA Access - Main	\$ 25,000.00
THMS Gym Bleachers & Gym Floor	\$ 35,000.00
Fire - Radio DPW/Police	\$ 20,000.00
THMS Whiteboards	\$ 25,000.00

The items to be included in the budget are Technology - \$99,965.00; Police - bullet proof vests - \$9,800.00 (½ cost-other ½ cost supplied by a grant); and Police - Cruiser equipment - \$24,000.00.

The balance of the Plan to be borrowed are DPW Front Loader - \$125,000.00; Fire Engine #2 refit - \$50,000.00; Turkey Hill Middle School parking lot - \$110,000.00; Turkey Hill Whiteboards - \$25,000.00; Turkey Hill Middle School bleachers and gym floor - \$35,000.00; High School Asbestos Abatement - \$15,000.00; High School ADA Access - \$25,000.00; Fire Department - radios DPW/Police \$20,000.00.

As noted in previous years, this Plan does not reflect every item requested. The Committee recognizes that items not included are of need or value to the departments; however, with limited funds, each item was scrutinized by the Criteria listed above and prioritization within the funding means. This process could not include all requests.

Marion Benson, Planning Director, Chair
Carl (Ernie) Sund, Board of Selectmen
Colleen Shapiro, School Committee
Michael Mackin, Finance Committee
Elaine Murphy, Citizens' Representative

TOWN OF LUNENBURG
2011 ANNUAL TOWN ELECTION WARRANT
MAY 21, 2011

Worcester, ss:

To John E. Baker, Constable of the Town of Lunenburg, in the County of Worcester, Greetings:
In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lunenburg, qualified to vote in elections and town affairs, to meet in the Thomas C. Passios Elementary School in said Lunenburg on Saturday, the 21st day of May next, at 7:00 o'clock in the forenoon, and then and there to act on the following:

POLLS OPEN AT 7:00 A.M. - CLOSED AT 5:00 P.M.

Shall the Town vote to choose by ballot the following officers?

SELECTMAN	3 YEARS	SCHOOL COMMITTEE MEMBER	3 YEARS
SELECTMAN	3 YEARS	PARK COMMISSIONER	3 YEARS
SEWER COMMISSIONER	3 YEARS	COMMISSIONER OF TRUST FUNDS	3 YEARS
BOARD OF HEALTH MEMBER	3 YEARS	CEMETERY COMMISSIONER	3 YEARS
BOARD OF HEALTH MEMBER	3 YEARS	LIBRARY TRUSTEE	3 YEARS
ASSESSOR	3 YEARS	PLANNING BOARD MEMBER	5 YEARS
SCHOOL COMMITTEE MEMBER	3 YEARS	HOUSING AUTHORITY MEMBER	5 YEARS

And you are directed to serve this Warrant by posting attested copies thereof in four or more public places in the Town, fourteen (14) days at least before the day appointed for said election, one of which places shall be at the Town Hall, one at Whalom Variety Store in the Whalom-Bakerville District, one at Powell's, and one at Centre Pizza and Variety, and by mailing a copy to each dwelling unit in the Town in which a registered voter resides at least fourteen (14) days prior to such election.

Hereof, fail not and make due return of this Warrant, with your doings thereon, to the Town Clerk at the time and place aforesaid.

Given under our hands, this twelfth day of April in the year two thousand and eleven.

A true copy attest:
Kathryn M. Herrick, Town Clerk

Paula J. Bertram, Chairman
Steven M. deBettencourt, Vice-Chairman
Carl (Ernie) Sund, Clerk
Tom A. Alonzo, Member
David J. Matthews, Member

INDEX OF ARTICLES

SPECIAL TOWN MEETING - MAY 7, 2011

- ARTICLE 1. Prior Year Expense
- ARTICLE 2. Stabilization Fund
- ARTICLE 3. FY'11 Budget

ANNUAL TOWN MEETING - MAY 21, 2011

- ARTICLE 1. **CC** Reauthorize Revolving Fund – Ambulance Billing
- ARTICLE 2. **CC** Reauthorize Revolving Fund – Timber Rights
- ARTICLE 3. **CC** Reauthorize Revolving Fund – Custodial Special Details
- ARTICLE 4. **CC** Reauthorize Revolving Fund – Greenthumb Program
- ARTICLE 5. **CC** Reauthorize Revolving Fund – Library Revolving Fund
- ARTICLE 6. **CC** Reauthorize Revolving Fund – Transportation COA
- ARTICLE 7. Accept / Hear Reports of Certain Committees
- ARTICLE 8. Rescind M.G.L. Chapter 41, §108L (Quinn Bill)
- ARTICLE 9. FY'11 IBPO, Local 353, Police Officers Collective Bargaining Agreement
- ARTICLE 10. FY'12 Lunenburg Professional Firefighters Collective Bargaining Agreement
- ARTICLE 11. FY'12 Public Employees, Local Union 39 Collective Bargaining Agreement
- ARTICLE 12. Budget Water Department Enterprise Fund
- ARTICLE 13. Budget Solid Waste / Recycling Disposal Enterprise Fund
- ARTICLE 14. Budget Sewer Department Enterprise Fund
- ARTICLE 15. Multi-year Contract; Solid Waste/Recycling Collection Program
- ARTICLE 16. Authorize Revolving Fund; Eagle House Going Places Van
- ARTICLE 17. Repeal Local Meals Tax, M.G.L Chapter 64L, §2(a)
- ARTICLE 18. Stabilization Fund
- ARTICLE 19. FY'12 Capital Plan
- ARTICLE 20. FY'12 Budget
- ARTICLE 21. Amend Protective Bylaw Section 4.6.5., Design Standards
- ARTICLE 22. Zoning Amendment (district/map), Leominster Shirley Road/Pioneer Drive

TOWN OF LUNENBURG

ANNUAL TOWN MEETING WARRANT

MAY 7, 2011

Worcester, ss:

To: John E. Baker, Constable of the Town of Lunenburg, in the County of Worcester, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants to the Town of Lunenburg, qualified to vote in elections and town affairs, to meet in the Lunenburg High School Auditorium in said Lunenburg on Saturday, the 7th day of May next, at 9:00 o'clock in the morning (9:00 A.M.), and to adjourn said meeting at 9:15 A.M. for the purpose of taking action on the Special Town Meeting Warrant, and to immediately thereafter reconvene the Annual Town Meeting, and then and there to act on the following articles, viz:

SPECIAL TOWN MEETING ARTICLES

ARTICLE 1. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$35.27 for payment of prior year expenses; or take any other action relative thereto. *Submitted by Board of Selectmen.* Finance Committee recommendation @ Town Mtg. Board of Selectmen recommends approval.

ARTICLE 2. To see if the Town will vote to appropriate to / from the Stabilization Fund; or take any other action relative thereto. Finance Committee & Board of Selectmen recommendations @ Town Mtg.

ARTICLE 3. To see if the Town will vote to appropriate from available funds all sums of money necessary to amend the amounts voted for the Town's FY'11 Budget, under Article 14 of the May 1, 2010 Annual Town Meeting Warrant and Article 1 of the November 30, 2010 Special Town Meeting Warrant; or take any other action relative thereto. *Submitted by Town Manager.* Finance Committee & Board of Selectmen recommendations @ Town Mtg.

CONSENT CALENDAR

In an effort to streamline Town Meeting, the Board of Selectmen will once again try the concept of a Consent Calendar. The use of this Calendar speeds the passage of articles, which the Selectmen feel in consultation with Town Counsel and the Finance Committee should generate no controversy and can be properly voted without debate. The purpose of the Consent Calendar is to allow motions under these articles to be acted upon as one unit and to be passed without debate.

THE CONSENT CALENDAR WILL BE TAKEN UP AS THE FIRST ORDER OF BUSINESS AT THE COMMENCEMENT OF THE ANNUAL TOWN MEETING ON SATURDAY, MAY 7, 2011.

At the call of the Consent Calendar, the Moderator will call out the numbers of the Articles, one by one. If two or more voters object to any particular Article being included in the Consent Calendar, they should say the word "**HOLD**" in a loud voice when the number is called. The Article is then removed automatically from the Consent Calendar and restored to its original place in the Warrant, to be debated and voted in the usual manner. After the calling of the individual items in the Consent Calendar, the Moderator will ask that the voters pass all items remaining AS A UNIT.

Please review the list of articles and motions proposed for each Consent Item which follows.

“I move that **ARTICLES 1, 2, 3, 4, 5, and 6** be passed by consent”

CONSENT ARTICLES TO BE PASSED OVER IF THEY ARE “PASSED BY CONSENT”

ANNUAL TOWN MEETING ARTICLES

ARTICLE 1. **CC** To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½ the Ambulance Billing revolving fund. The purpose of this fund will be to cover the cost associated with compensating third party advanced life support companies and third party billing companies that contract and supply services to the town. Five per cent (5%) of the total revenue generated by ambulance services rendered and 100% of the revenue generated by Advanced Life Support services rendered shall be deposited into said revolving fund. The proceeds of said Revolving Fund shall be expended by the Fire Department without further appropriation for the sole purpose of reimbursing the aforementioned companies for services rendered to the town; expenditures from the revolving fund may not exceed \$50,000 during the fiscal year without the approval of the Board of Selectmen and Finance Committee or take any other action relative thereto. **Submitted by Board of Selectmen.** Finance Committee & Board of Selectmen recommend approval.

ARTICLE 2. **CC** To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½ the Timber Rights revolving fund, such fund to be credited with the proceeds of sale by the Conservation Commission of the rights to harvest timber; funds in the account to be expended for the acquisition of land for conservation purposes and associated costs of such acquisitions, including but not limited to appraisals and payment of accrued taxes; such funds may also be expended for improvements on land already under the custody and control of the Conservation Commission; the Conservation Commission may expend such funds without further appropriation; expenditures from the revolving fund may not exceed \$5,000 during the fiscal year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. **Submitted by Board of Selectmen.** Finance Committee & Board of Selectmen recommend approval.

ARTICLE 3. **CC** To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½, the Custodial Special Detail Revolving Fund, for the purpose of paying special detail salaries for outside functions. Charges and money received from outside organizations in connection with this program are to be deposited in said revolving fund and expended by the Lunenburg School Committee without further appropriation for the sole purpose of paying personnel for hours worked. Said revolving account expenditures shall not exceed \$25,000 per year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. **Submitted by Board of Selectmen.** Finance Committee & Board of Selectmen recommend approval.

ARTICLE 4. **CC** To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½, the Greenthumb Revolving Fund, to support the Greenthumb Program at Lunenburg High School. Fees, charges, and money received from sales of items in connection with this program are to be deposited in this Revolving Fund Account and expended for the operation of this program by the Lunenburg School Committee without further appropriation; said revolving account expenditures shall not exceed \$10,000 per year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. **Submitted by Board of Selectmen.** Finance Committee & Board of Selectmen recommend approval.

ARTICLE 5. **CC** To see if the Town will re-authorize in accordance with MGL Chapter 44, §53E½, the Library Revolving Fund, to receive funds from library fines and penalties, donations and bequests up to \$12,000, said funds to be expended by the Trustees of Lunenburg Public Library for the purchase of library and information materials and document information and electronic data delivery. Charges expenditures from the revolving fund may not exceed \$12,000 during the fiscal year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. **Submitted by Board of Selectmen.** Finance Committee & Board of Selectmen recommend approval.

ARTICLE 6. **CC** To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½, the Council on Aging\Montachusett Area Regional Transit (MART) Elderly Transportation Revolving Fund; the operation of said account shall be conducted by the Council on Aging, and the Senior Center Director; funds in this account shall be spent on the dispatch, operation, maintenance and record keeping of the MART vehicles for the elderly transportation program; all receipts resulting from MART reimbursements shall be credited to this account; said revolving account expenditures shall not exceed \$38,000 per year without the prior approval of the Board of Selectmen and the Finance Committee; or take any other action relative thereto. **Submitted by Council on Aging.** Finance Committee & Board of Selectmen recommend approval.

ARTICLE 7. To see if the Town will vote to hear and/or accept the regular written reports of the Town Officers and Committees; or take any other action relative thereto. **Submitted by Board of Selectmen.** Board of Selectmen recommends approval.

ARTICLE 8. To see if the Town will vote to rescind the vote of ARTICLE 25 of the May 8, 1999 Annual Town Meeting accepting the provisions of MGL Chapter 41, §108L, Police career incentive pay program (Quinn Bill); or take any other action relative thereto. **Submitted by Board of Selectmen.** Finance Committee & Board of Selectmen recommendations @ Town Mtg.

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the FY11, FY12 & FY13 Police Officers Collective Bargaining Agreement dated July 1, 2010 – June 30, 2013 with IBPO Local 353, AFL-CIO; or take any other action relative thereto. **Submitted by Town Manager.** Finance Committee & Board of Selectmen recommendations @ Town Mtg.

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the FY12, FY13 & FY14 Lunenburg Professional Firefighters Collective Bargaining Agreement dated July 1, 2011 – June 30, 2014 with PFFM, Local 4358A; or take any other action relative thereto. **Submitted by Town Manager.** Finance Committee & Board of Selectmen recommendations @ Town Mtg.

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the, FY12, FY13 & FY14 Municipal Employees Collective Bargaining Agreement dated July 1, 2011 – June 30, 2014 with AFSCME Council 93, or take any other action relative thereto. **Submitted by Town Manager.** Finance Committee & Board of Selectmen recommendations @ Town Mtg.

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Water Department; or take any other action relative thereto. **Submitted by Board of Selectmen.** Finance Committee & Board of Selectmen recommend approval.

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Solid Waste / Recycling Disposal Program Enterprise Fund; or take any other action relative thereto. **Submitted by Board of Selectmen.** Finance Committee & Board of Selectmen recommendations @ Town Mtg.

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Sewer Department Enterprise Fund; or take any other action relative thereto. **Submitted by Sewer Commission.** Finance Committee & Board of Selectmen recommendations @ Town Mtg.

ARTICLE 15. To see if the Town will vote to enter into a multi-year contract for the Solid Waste / Recycling Collection Program in the Town of Lunenburg including the "Pay As You Throw" component to defray the cost of disposal of the solid waste collected; or take any other action relative thereto. **Submitted by Town Manager.** Finance Committee & Board of Selectmen recommendations @ Town Mtg.

ARTICLE 16. To see if the Town will vote to authorize the establishment of a Revolving Fund, The Eagle House Going Places Van, in accordance with MGL Chapter 44, §53E½, the operation of said account shall be conducted by the Council on Aging, and the Senior Center Director; the funds in this account shall be spent on, gas, maintenance and repair, tires, drivers and dispatch fees, equipment, parking and towing fees, Insurance, and License and Registration for the elderly transportation program; all receipts resulting from fares, rental fees, donations, and fundraising shall be credited to this account; said revolving account expenditures shall not exceed \$5,000 per year without prior approval of the Board of Selectmen and the Finance Committee; or take any other action relative thereto. **Submitted by Council on Aging.** Finance Committee & Board of Selectmen recommendations @ Town Mtg.

ARTICLE 17. To see if the Town will repeal its vote of Article 8 at the Lunenburg Special Town Meeting, December 1, 2009 that imposed a local meals excise tax, or take any other action relative thereto.

ARTICLE 18. To see if the Town will vote to appropriate to / from the Stabilization Fund; or take any other action relative thereto. Finance Committee & Board of Selectmen recommendations @ Town Mtg.

ARTICLE 19. To see if the Town will vote to transfer from available funds the sum of \$133,765.00 and borrow the sum of \$405,000.00 for the FY12 Yearly Capital Plan (as appearing in the Capital Planning Financial Report) or take any other action relative thereto. **Submitted by Capital Planning.** Finance Committee recommends approval. Board of Selectmen recommendation @ Town Mtg.

ARTICLE 20. To see if the Town will vote to raise and appropriate or transfer from available funds all sums of money necessary to defray the charges and expenses of the Town for Fiscal Year 2012 and to fix the salaries and compensation of all elected officials of the Town and any other items included in the budget of the Town Manager, or take any other action relative thereto. **Submitted by Town Manager.** Finance Committee & Board of Selectmen recommendations @ Town Mtg.

PROJECTED REVENUES/EXPENDITURES FY2012							
	FY10 BUDGETED	FY11 BUDGETED	FY12 BUDGETED	EXPENDITURES	FY10 BUDGETED	FY11 BUDGETED	FY12 BUDGETED
PROPERTY TAXES							
Prior Year Levy Limit	\$ 15,890,966.00	\$ 16,418,410.00	\$ 17,014,184.00	Maturing Debt	\$ 1,771,355.00	\$ 1,938,212.00	\$ 1,895,632.00
2 1/2% Increase	\$ 393,855.54	\$ 407,945.48	\$ 425,355.00	Interest/Issuance Costs on Debt	\$ 892,946.00	\$ 959,589.00	\$ 880,236.00
Estimated New Growth	\$ 130,170.00	\$ 188,732.00	\$ 350,000.00	Gen Gov Unclassified	\$ 2,152,356.00	\$ 2,427,366.49	\$ 2,583,981.00
Debt Exclusions	\$ 1,012,305.00	\$ 991,724.00	\$ 977,796.00	General Government	\$ 1,153,128.00	\$ 1,201,152.00	\$ 1,234,533.00
				Central Purchasing	\$ 41,612.00	\$ 41,650.00	\$ 42,750.00
TAXES: Total	\$ 17,427,296.54	\$ 18,006,811.48	\$ 18,767,335.00	Protection	\$ 2,230,948.00	\$ 2,322,821.00	\$ 2,479,508.00
				Health & Sanitation	\$ 64,173.00	\$ 66,361.00	\$ 67,130.00
STATE PROVIDED FUNDS				Public Assistance	\$ 103,452.00	\$ 114,986.00	\$ 128,370.00
Cherry Sheet/State Aid	\$ 6,004,013.00	\$ 5,976,405.00	\$ 5,769,959.00	Department of Public Works	\$ 1,256,036.00	\$ 1,304,418.00	\$ 1,389,700.00
Police Career Incentive	\$ 11,495.00	\$ 5,914.00	\$ 6,114.00	Schools	\$ 15,083,297.00	\$ 15,224,200.00	\$ 15,423,249.00
Subtotal State Aid	\$ 6,015,508.00	\$ 5,982,319.00	\$ 5,776,073.00	Library	\$ 303,099.00	\$ 329,791.00	\$ 346,956.00
				Recreation	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
				Omnibus Total	\$ 25,054,902.00	\$ 25,933,046.49	\$ 26,474,545.00
PROJECTED LOCAL RECEIPTS				Changes to FY09 Budget (FY10 Recap)	\$ (78,038.00)		
Local Receipts	\$ 2,215,343.00	\$ 2,432,666.00	\$ 2,439,123.00	Changes to FY10 Budget (FY11 Recap)	\$ 169,354.89	\$ 19,000.00	
Subtotal Receipts	2,215,343.00	2,432,666.00	2,439,123.00	CHERRY SHEET CHARGES			
				Cherry Sheet Offset	\$ 360,982.00	\$ 413,943.00	\$ 384,489.00
OTHER REVENUES				State & County	\$ 135,718.00	\$ 129,010.00	\$ 130,330.00
Overlay Surplus				Choice/Charter Assessments	\$ 567,691.00	\$ 610,318.00	\$ 577,042.00
Free Cash		\$ 239,841.00		Changes to FY09 Assessments	\$ (134,287.00)		
Unexpended Articles	\$ 27,601.81	\$ 22,785.00					
Borrowing		\$ 110,000.00	\$ 389,000.00	Subtotal CS Charges	\$ 930,104.00	\$ 1,153,271.00	\$ 1,091,861.00
Stabilization Fund	\$ 112,500.00	\$ 213,252.00					
MSBA Reimbursements	\$ 559,058.00	\$ 559,057.00	\$ 559,057.00	Allow for Abatements/Exemptions	\$ 141,583.39	\$ 124,378.48	\$ 145,000.00
ARRA Funding - School	\$ 121,950.00			Worc Cty Retirement Assessment	\$ 528,137.00	\$ 583,808.00	\$ 597,771.00
ART 5 5/5/08 (5/1/09 FY10 Recap)	\$ 1,897.00			Tax Title	\$ 3,500.00	\$ 5,500.00	\$ 6,500.00
FY2009 Revenue Reduction (5/1/09 FY10 R	\$ (174,492.00)						
FY10 Unexpended Articles (FY11 Recap)	\$ 13,409.89			Layoffs			
Trust & Special Revenue Funds				Capital Articles	\$ 233,950.00	\$ 317,785.00	\$ 522,765.00
Sewer Enterprise	\$ 30,715.00	\$ 30,715.00	\$ 30,715.00	General Fund Articles	\$ 60,580.23	\$ 15,000.00	
Transfer from Meadow Woods Bett (FY11 F	\$ 155,945.00			Teachers Deferral	\$ 18,108.00	\$ 18,107.00	
Sewer Betterments	\$ 726,968.00	\$ 802,490.00	\$ 803,485.00	May 2008 STM Appropriations	\$ -	\$ -	
Water Betterments		\$ 62,779.00	\$ 62,781.00	FY09 Articles STM	\$ 4,654.25		
Sale of Real Estate Revolving Account				FY09 Articles ATM	\$ 35,075.00		
Subtotal Other Revenue	\$ 1,575,552.70	\$ 2,040,919.00	\$ 1,845,038.00				
				Capital Program			
				Court Judgements	\$ 27,500.00		
Other Financing Sources				Snow & Ice Deficit		\$ 51,100.02	
Capital Improvement Fund				Ice Storm Deficit		\$ 143,591.49	
Septic Loan Revenue	\$ 10,872.00	\$ 10,872.00	\$ 10,872.00	11/30/10 STM Articles		\$ 109,000.00	
				Prior Year Expense			
				Dispatcher's Contract Settlement			
				Nov 2005 STM Appropriations			
				FY04 Allowance Abate/Exempt			
				Transfer to Stabilization Fund 11/15			
				Recycling Enterprise Deficit	\$ 115,161.48		
Enterprise Funds	\$ 814,352.54	\$ 939,495.26		Enterprise Funds	\$ 814,352.54	\$ 939,495.26	
TOTAL REVENUE	\$28,058,924.78	\$29,413,082.74	\$28,838,441.00	TOTAL EXPENDITURES	\$ 28,058,924.78	\$ 29,413,082.74	\$ 28,838,442.00

FY 2012 Projected Omnibus Budget

Line		Expended	Expended	Expended	Budgeted	Budgeted	FY12	FY12 Town
No.		FY07	FY08	FY2009	FY2010	FY2011	Dept Request	Manager Rec
	<i>Maturing Debt & Interest</i>							
1	Principal-Loans	\$ 1,529,705.00	\$ 1,698,912.00	\$ 1,751,371.00	\$ 1,771,355.00	\$ 1,938,212.00	\$ 1,895,632.00	\$ 1,895,632.00
2	Interest -Loans	\$ 868,868.00	\$ 942,725.00	\$ 897,032.00	\$ 834,667.00	\$ 948,614.00	\$ 850,236.00	\$ 850,236.00
3	Interest-Temporary Loans	\$ 71,123.00	\$ 24,034.00	\$ 49,390.00	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00
3A	Administrative Fees - Loans				\$ 15,797.00	\$ 10,975.00	\$ 10,000.00	\$ 10,000.00
3B	Bond Issuance Costs	\$ 15,000.00	\$ 6,636.00	\$ -	\$ 22,482.00	\$ -	\$ 15,000.00	\$ -
	Total Maturing Debt	\$ 2,469,696.00	\$ 2,665,671.00	\$ 2,697,793.00	\$ 2,664,301.00	\$ 2,897,801.00	\$ 2,790,868.00	\$ 2,775,868.00
	<i>Unclassified</i>							
4	Liability Insurance	\$ 161,594.00	\$ 142,190.00	\$ 147,044.00	\$ 136,000.00	\$ 122,800.00	\$ 143,914.00	\$ 143,914.00
5	Workers Compensation	\$ 89,604.00	\$ 92,412.00	\$ 83,579.00	\$ 85,000.00	\$ 70,000.00	\$ 56,675.00	\$ 56,675.00
6	Group Health Insurance	\$ 1,391,064.00	\$ 1,456,621.00	\$ 1,476,675.00	\$ 1,563,059.00	\$ 1,788,842.00	\$ 1,950,864.00	\$ 1,950,864.00
7	Group Life Insurance	\$ 15,137.00	\$ 15,114.00	\$ 15,119.00	\$ 16,800.00	\$ 18,060.00	\$ 18,421.00	\$ 18,421.00
8	Physicals	\$ 3,706.00	\$ 566.00	\$ 2,231.00	\$ 2,200.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
9	Print Town Reports	\$ 8,830.00	\$ 8,254.00	\$ 7,942.00	\$ 5,700.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
10	Mont Reg Planning Assess	\$ 2,463.00	\$ 2,524.00	\$ 2,587.00	\$ 2,652.00	\$ 2,718.00	\$ 2,786.00	\$ 2,786.00
11	Historical Commission	\$ 594.00	\$ -	\$ -	\$ 850.00	\$ 850.00	\$ 850.00	\$ 850.00
12	Public Buildings	\$ 118,849.00	\$ 83,273.00	\$ 99,850.00	\$ 83,560.00	\$ 77,689.00	\$ 77,000.00	\$ 77,000.00
13	Reserve Fund	\$ 79,773.00	\$ 36,140.00	\$ 40,000.00	\$ 24,267.00	\$ 50,000.00	\$ 75,000.00	\$ 50,000.00
13A	Salary Reserve Fund	\$ 1,140.00	\$ 28,549.00	\$ 3,905.00	\$ 49,018.00	\$ 11,283.49	\$ 50,000.00	\$ 19,971.00
14	Unemployment Expense	\$ 19,578.00	\$ 18,632.00	\$ 2,425.00	\$ 10,000.00	\$ 15,000.00	\$ 25,000.00	\$ 25,000.00
14A	Unemployment Expense - Stab Fund					\$ 36,124.00	\$ -	\$ -
15	Medicare - Town's Share	\$ 172,052.00	\$ 185,738.00	\$ 205,675.00	\$ 173,250.00	\$ 225,000.00	\$ 229,500.00	\$ 229,500.00
	Total Gen Gov Unclassified	\$ 2,064,384.00	\$ 2,070,013.00	\$ 2,087,032.00	\$ 2,152,356.00	\$ 2,427,366.49	\$ 2,639,010.00	\$ 2,583,981.00
	<i>General Government</i>							
16	Finance Committee Expense	\$ 330.00	\$ 389.00	\$ 283.00	\$ 360.00	\$ 500.00	\$ 850.00	\$ 850.00
17	Annual Town Audit	\$ 28,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00
19	Charter Review Committee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20	Selectmen's Administration	\$ 104,521.00	\$ 114,305.00	\$ 123,331.00	\$ 119,255.00	\$ 105,536.00	\$ 111,497.00	\$ 111,497.00
21	Selectmen Salaries	\$ 383.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
22	Town Manager Salary	\$ 85,000.00	\$ 115,228.00	\$ 113,248.00	\$ 112,788.00	\$ 115,000.00	\$ 117,300.00	\$ 117,300.00
23	Town Manager Expense	\$ 7,945.00	\$ 8,205.00	\$ 4,681.00	\$ 2,210.00	\$ 3,450.00	\$ 5,250.00	\$ 5,250.00
24	Town Accountant	\$ 131,928.00	\$ 142,925.00	\$ 147,952.00	\$ 145,290.00	\$ 140,578.00	\$ 145,601.00	\$ 145,601.00
25	Treasurer's Administration	\$ 78,530.00	\$ 91,946.00	\$ 89,968.00	\$ 64,571.00	\$ 76,856.00	\$ 79,362.00	\$ 79,362.00
26	Banking Charges	\$ 14,828.00	\$ 13,145.00	\$ 925.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
27	Tax Collector's Admin	\$ 86,289.00	\$ 72,227.00	\$ 80,394.00	\$ 80,308.00	\$ 79,004.00	\$ 80,225.00	\$ 80,225.00
28	Assessor's Salaries	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	\$ -	\$ -
29	Assessor's Administration	\$ 100,252.00	\$ 106,525.00	\$ 108,043.00	\$ 115,127.00	\$ 114,394.00	\$ 117,361.00	\$ 117,361.00
30	Sealer of Weights & Measures	\$ 3,322.00	\$ 3,342.00	\$ 3,255.00	\$ 3,350.00	\$ 3,350.00	\$ 3,350.00	\$ 3,350.00

FY 2012 Projected Omnibus Budget

Line No.		Expended FY07	Expended FY08	Expended FY2009	Budgeted FY2010	Budgeted FY2011	FY12 Dept Request	FY12 Town Manager Rec
31	Technology Director	\$ 154,098.00	\$ 171,897.00	\$ 112,005.00	\$ 158,056.00	\$ 148,675.00	\$ 170,883.00	\$ 172,246.00
32	Legal Expenses	\$ 211,656.00	\$ 128,593.00	\$ 175,812.00	\$ 95,000.00	\$ 150,000.00	\$ 150,000.00	\$ 125,000.00
33	Town Clerk Salary	\$ 13,520.00	\$ 14,025.00	\$ 40,560.00	\$ 39,780.00	\$ 40,560.00	\$ 40,560.00	\$ 41,371.00
34	Town Clerk's Administration	\$ 37,253.00	\$ 34,393.00	\$ 20,264.00	\$ 22,975.00	\$ 24,757.00	\$ 23,758.00	\$ 23,758.00
35	Elections	\$ 10,765.00	\$ 7,228.00	\$ 8,529.00	\$ 5,510.00	\$ 11,060.00	\$ 8,685.00	\$ 8,685.00
36	Registration & Census	\$ 9,790.00	\$ 8,925.00	\$ 11,105.00	\$ 12,639.00	\$ 12,639.00	\$ 14,515.00	\$ 13,115.00
37	Planning Board	\$ 84,460.00	\$ 91,874.00	\$ 97,469.00	\$ 97,109.00	\$ 94,376.00	\$ 104,729.00	\$ 102,729.00
38	Zoning Board of Appeals	\$ 3,170.00	\$ 3,188.00	\$ 2,803.00	\$ 3,228.00	\$ 3,328.00	\$ 3,325.00	\$ 3,325.00
39	Conservation Commission	\$ 37,484.00	\$ 38,992.00	\$ 40,871.00	\$ 44,272.00	\$ 45,589.00	\$ 46,508.00	\$ 47,008.00
	Total General Government	\$ 1,203,824.00	\$ 1,198,152.00	\$ 1,212,298.00	\$ 1,153,128.00	\$ 1,201,152.00	\$ 1,260,259.00	\$ 1,234,533.00
	<i>Central Purchasing</i>							
40	Central Purchasing	\$ 28,395.00	\$ 42,364.00	\$ 46,331.00	\$ 41,612.00	\$ 41,650.00	\$ 42,750.00	\$ 42,750.00
	Total Central Purchasing	\$ 28,395.00	\$ 42,364.00	\$ 46,331.00	\$ 41,612.00	\$ 41,650.00	\$ 42,750.00	\$ 42,750.00
	<i>Protection</i>							
41	Police Department	\$ 1,128,518.00	\$ 1,214,188.00	\$ 1,234,923.00	\$ 1,173,814.00	\$ 1,227,697.00	\$ 1,379,237.00	\$ 1,306,013.00
42	Police Lock Up	\$ 37,730.00	\$ 37,854.00	\$ 50,195.00	\$ 44,400.00	\$ 48,200.00	\$ 48,200.00	\$ 48,200.00
43	Injury Leave	\$ 17,202.00	\$ 10,255.00	\$ 1,130.00	\$ 34,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
44	Police/Fire Medical Expenses	\$ 70.00	\$ 620.00	\$ 303.00	\$ 2,000.00	\$ 2,500.00	\$ 4,000.00	\$ 4,000.00
45	Vehicle Mtc - Police	\$ 44,265.00	\$ 47,424.00	\$ 55,337.00	\$ 57,000.00	\$ 55,550.00	\$ 58,500.00	\$ 58,500.00
	Subtotal Police	\$ 1,227,785.00	\$ 1,310,341.00	\$ 1,341,888.00	\$ 1,311,214.00	\$ 1,338,947.00	\$ 1,494,937.00	\$ 1,421,713.00
46	Fire Department	\$ 460,308.00	\$ 487,180.00	\$ 505,091.00	\$ 518,633.00	\$ 541,773.00	\$ 868,110.00	\$ 581,339.00
46A	Capital - Fire Dept.	\$ 4,204.00	\$ 53,774.00	\$ 16,532.00	\$ 20,000.00	\$ 16,000.00	\$ 20,000.00	\$ 20,000.00
47	Fire Hydrant Expense	\$ 14,193.00	\$ 14,154.00	\$ 14,236.00	\$ 14,265.00	\$ 14,265.00	\$ 15,000.00	\$ 15,000.00
48	Radio Equipment Mtc.	\$ 3,416.00	\$ 4,484.00	\$ 14,036.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
49	Radio Watch	\$ 177,946.00	\$ 186,796.00	\$ 182,042.00	\$ 171,604.00	\$ 193,925.00	\$ 211,723.00	\$ 211,723.00
50	Vehicle Mtc. - Fire	\$ 24,264.00	\$ 24,103.00	\$ 61,693.00	\$ 29,000.00	\$ 29,000.00	\$ 32,000.00	\$ 32,000.00
	Subtotal Fire Dept.	\$ 684,331.00	\$ 770,491.00	\$ 793,630.00	\$ 763,502.00	\$ 804,963.00	\$ 1,156,833.00	\$ 870,062.00
51	Emergency Management	\$ 1,098.00	\$ 1,127.00	\$ -	\$ 1,000.00	\$ 3,500.00	\$ 5,750.00	\$ 5,750.00
52	Wiring Inspector	\$ 17,403.00	\$ 12,866.00	\$ 11,983.00	\$ 10,000.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00
53	Building Inspector	\$ 102,974.00	\$ 112,146.00	\$ 111,525.00	\$ 110,552.00	\$ 115,831.00	\$ 124,903.00	\$ 124,903.00
54	Municipal Hearing Officer	\$ 2,500.00	\$ 2,443.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -
55	Plumbing/Gas Inspector	\$ 13,950.00	\$ 9,633.00	\$ 7,084.00	\$ 8,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
56	Animal Control	\$ 24,131.00	\$ 23,794.00	\$ 23,824.00	\$ 24,180.00	\$ 24,580.00	\$ 24,580.00	\$ 24,580.00
	Subtotal Other Protection	\$ 162,056.00	\$ 162,009.00	\$ 156,916.00	\$ 156,232.00	\$ 178,911.00	\$ 190,233.00	\$ 187,733.00

FY 2012 Projected Omnibus Budget

Line No.		Expended FY07	Expended FY08	Expended FY2009	Budgeted FY2010	Budgeted FY2011	FY12 Dept Request	FY12 Town Manager Rec
	<i>Health & Sanitation</i>							
57	General Health Expense	\$ 20,793.00	\$ 23,435.00	\$ 26,909.00	\$ 30,052.00	\$ 32,240.00	\$ 33,009.00	\$ 33,009.00
58	Nashoba Board of Health	\$ 25,903.00	\$ 25,902.00	\$ 25,902.00	\$ 25,903.00	\$ 25,903.00	\$ 25,903.00	\$ 25,903.00
59	Nashoba Nursing	\$ 7,618.00	\$ 7,618.00	\$ 7,618.00	\$ 7,618.00	\$ 7,618.00	\$ 7,618.00	\$ 7,618.00
60	Mental Health	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
61	Animal Inspector Salary	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
	Total Health & Sanitation	\$ 59,914.00	\$ 62,555.00	\$ 61,029.00	\$ 64,173.00	\$ 66,361.00	\$ 67,130.00	\$ 67,130.00
	<i>Department of Public Works</i>							
62	Highway Labor	\$ 329,893.00	\$ 377,146.00	\$ 377,375.00	\$ 361,998.00	\$ 391,699.00	\$ 423,796.00	\$ 387,114.00
63	Highway OT	\$ 4,983.00	\$ 2,819.00	\$ 1,879.00	\$ 2,518.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
64	General Highway Maintenance	\$ 54,074.00	\$ 121,041.00	\$ 51,751.00	\$ 100,850.00	\$ 113,500.00	\$ 965,500.00	\$ 130,500.00
64A	Capital - General Highway	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
65	Town Highway Garage	\$ 19,254.00	\$ 18,059.00	\$ 19,845.00	\$ 16,870.00	\$ 17,463.00	\$ 18,183.00	\$ 18,183.00
66	Traffic Signs & Devices	\$ 7,765.00	\$ 11,499.00	\$ 17,205.00	\$ 16,400.00	\$ 12,650.00	\$ 42,225.00	\$ 38,575.00
67	Vehicle Mtc. - Highway	\$ 43,886.00	\$ 45,265.00	\$ 61,851.00	\$ 53,035.00	\$ 53,035.00	\$ 56,315.00	\$ 56,315.00
68	Facilities and Grounds	\$ 137,983.00	\$ 186,378.00	\$ 206,730.00	\$ 214,113.00	\$ 207,365.00	\$ 274,432.00	\$ 246,015.00
68A	Capital - Facilities & Grounds		\$ 10,925.00	\$ 130,500.00	\$ -	\$ -	\$ -	\$ -
69	Park Department	\$ 62,734.00	\$ 60,170.00	\$ 65,781.00	\$ 64,908.00	\$ 67,524.00	\$ 68,414.00	\$ 68,414.00
70	Cemetery Department	\$ 42,206.00	\$ 44,765.00	\$ 45,234.00	\$ 45,844.00	\$ 46,682.00	\$ 47,584.00	\$ 47,584.00
71	Tree Removal	\$ 7,350.00	\$ 11,367.00	\$ 9,288.00	\$ 14,500.00	\$ 16,500.00	\$ 16,500.00	\$ 16,500.00
72	Solid Waste	\$ 236,000.00	\$ -	\$ 80,000.00	\$ 165,000.00	\$ 125,000.00	\$ 127,500.00	\$ 127,500.00
73	Snow Removal Expense	\$ 167,765.00	\$ 343,633.00	\$ 298,580.00	\$ 200,000.00	\$ 250,000.00	\$ 259,575.00	\$ 250,000.00
	Total DPW	\$ 1,168,893.00	\$ 1,233,067.00	\$ 1,366,019.00	\$ 1,256,036.00	\$ 1,304,418.00	\$ 2,303,024.00	\$ 1,389,700.00
	<i>Public Assistance</i>							
74	Council on Aging	\$ 77,987.00	\$ 85,227.00	\$ 97,899.00	\$ 96,042.00	\$ 105,076.00	\$ 123,920.00	\$ 118,460.00
	Subtotal C.O.A.	\$ 77,987.00	\$ 85,227.00	\$ 97,899.00	\$ 96,042.00	\$ 105,076.00	\$ 123,920.00	\$ 118,460.00
75	Veterans' Benefits	\$ -	\$ 6,579.00	\$ 9,140.00	\$ 2,500.00	\$ 5,000.00	\$ 15,000.00	\$ 5,000.00
76	Veteran's Administration	\$ 3,600.00	\$ 3,600.00	\$ 3,624.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00
77	Registrar of Vets' Graves	\$ -	\$ -	\$ -	\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00
78	Memorial Day	\$ 653.00	\$ 549.00	\$ 462.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
	Subtotal Veterans	\$ 4,253.00	\$ 10,728.00	\$ 13,226.00	\$ 7,410.00	\$ 9,910.00	\$ 19,910.00	\$ 9,910.00
	Total Assistance	\$ 82,240.00	\$ 95,955.00	\$ 111,125.00	\$ 103,452.00	\$ 114,986.00	\$ 143,830.00	\$ 128,370.00

FY 2012 Projected Omnibus Budget

Line		Expended	Expended	Expended	Budgeted	Budgeted	FY12	FY12 Town
No.		FY07	FY08	FY2009	FY2010	FY2011	Dept Request	Manager Rec
	<i>Schools</i>							
79	School Department	\$ 13,584,897.00	\$ 14,181,467.00	\$ 14,137,477.00	\$ 14,445,320.00	\$14,413,948.00	\$15,513,768.00	\$14,774,297.00
79A	Unemployment School - Stab Fund					\$ 177,128.00	\$ -	\$ -
80	Monty Tech Assessment	\$ 584,719.00	\$ 638,471.00	\$ 563,508.00	\$ 637,977.00	\$ 633,124.00	\$ 664,780.00	\$ 648,952.00
81	Vehicle Mtc - School	\$ 5,889.00	\$ 5,850.00	\$ 9,206.00	\$ -	\$ -	\$ -	\$ -
	Total Schools	\$ 14,175,505.00	\$ 14,825,788.00	\$ 14,710,191.00	\$ 15,083,297.00	\$15,224,200.00	\$16,178,548.00	\$15,423,249.00
	<i>Library</i>							
82	Lunenburg Public Library	\$ 261,414.00	\$ 290,800.00	\$ 308,624.00	\$ 303,099.00	\$ 329,791.00	\$ 391,550.00	\$ 346,956.00
	Total Library	\$ 261,414.00	\$ 290,800.00	\$ 308,624.00	\$ 303,099.00	\$ 329,791.00	\$ 391,550.00	\$ 346,956.00
	<i>Recreation</i>							
83	Band Concerts	\$ -	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
	Total Recreation	\$ -	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
	Total Omnibus	\$ 21,514,265.00	\$ 22,484,365.00	\$ 22,602,942.00	\$ 22,823,954.00	\$23,610,225.49	\$25,819,469.00	\$23,995,037.00

ARTICLE 21. To see if the Town will vote to amend the Zoning Bylaw by deleting current Section 4.6.5. *Limitations Upon Use* and replace with a new Section 4.6.5. *Design Standards*, as follows:

4.6.5. DESIGN STANDARDS

4.6.5.1. Purposes. The purposes of this Section are:

- a) To assure development which is compatible with the existing architecture of the surrounding buildings and the character of the surrounding area and that of the Town.
- b) To protect the environment.
- c) To enhance rather than detract from the quality and character of the Town.
- d) To preserve and enhance property values.

4.6.5.2. Standards. In addition to requirements contained elsewhere in this Bylaw the following design elements shall pertain in the Commercial District and, where applicable, shall be reviewed and approved by the Planning Board in connection with Development Plan Review under Section 8.4.

a) Occupied Lot Area.

1. The gross floor area of all buildings and structures on a lot shall total not more than sixty (60) percent of the total lot area.
2. The total area on any lot devoted to building, outdoor storage and display, and other paved hard surfaced areas may occupy up to twenty-five (25%) percent or less of the total lot area.

b) Building Location and Utilities.

1. The Building shall face the street on which the lot obtains its frontage unless otherwise approved by the Planning Board.
2. If there is more than one building on the site, the siting shall be approved by the Planning Board, pursuant to the procedures outlined in Section 8.4, and there shall be sidewalk connections between the buildings.
3. All utilities shall be placed underground.

Building facades, materials and roof lines shall be consistent with the existing architecture of the surrounding buildings and the character of the surrounding area within the District and that of the Town.

d) Flat roofs are prohibited unless approved by the Planning Board.

e) Facade and roof colors shall be appropriate to the area and consistent through the site except corporate signs approved under the Development Plan Review.

f) The principal building(s) shall be connected to Town water and sewer where readily available and accessible.

g) Lighting, signage and architectural style shall be consistent with other uses in the District n alternate design, which the Planning Board determines better serves the purposes of this Section is approved by the Planning Board under the Development Plan Review.

h) LEED (Leadership in Energy and Environmental Design).

1. Compliance with the U.S. Green Building Counsel's LEED Certification Program to the extent practicable is encouraged.

i) Interior Streets, Drives, Walkways and Access.

1. Site access shall be a divided way (one way in and one way out).
2. Surfaces shall be pervious when possible and practical, shall be of material and appearance consistent throughout the project, and approved by the Planning Board.

j) Parking and Loading Area.

1. Parking shall be in the rear of building(s) and not be visible from the street line wherever possible.
2. All loading docks shall be to the rear of the building(s) and not visible from the street.

3. All paved areas shall be separated from the lot line setbacks by a four (4) foot landscaped area of indigenous shrubs or other suitable plantings so as to provide a buffer.

k) Sidewalks.

1. Sidewalks shall be provided from the street line and from the parking areas to building(s).

l) Screening.

1. Screening of the site shall be by a four (4) foot landscaped strip at the rear and side lot lines of materials approved by the Planning Board.

2. Additional landscaping and screening may be required by the Planning Board during Development Plan Review where the Planning Board deems such additional screening appropriate in order to serve the purposes of this Section.

m) Landscaping.

1. There shall be a minimum of a four (4) foot landscaped area along of the street frontage and along the front and side of the principal building(s) and plantings of indigenous materials along the facades of the building(s) and between the building(s) if there is more than one principal building on site.

2. Such landscape shall be a type and height that does not interfere with site lines of drivers.

3. Existing natural features of the site shall be retained to the extent possible.

4. A landscape plan shall be provided and approved by the Planning Board for any proposed use subject to Development Plan Review.

n) Street Furniture.

1. Light fixtures shall be designed to appropriately blend within the district and be of number and height that grants plentiful lighting, but not shine on adjacent property.

2. Lighting must also be placed on the side and rear of the building and shall be approved by the Planning Board, where applicable, under Development Plan Review.

3. Fencing must be constructed on the side and/or rear of the building(s).

4. Outdoor tables, benches, and bicycle racks shall be of a style consistent with the principle use(s) of the site and consistent with the character of the surrounding uses within the District.

5. Trash receptacles must be of a size and style that provides proper usage. **Submitted by Planning Board.** Finance

Committee - no financial impact. Board of Selectmen recommendation @ Town Mtg.

ARTICLE 22. To see if the Town will vote approve a zoning change from "Office Park and Industrial" to "Commercial" land described as a parcel currently designated as: Block 26 on the Assessor's Map 146 together with the southerly half of Leominster Shirley Road where it abuts said parcel and the easterly half of Pioneer Drive where it abuts said parcel.

Parcel described as a certain tract of land, situated in Lunenburg, Mass at the southeasterly corner of Leominster-Shirley Road and Pioneer Drive, Said tract being particularly described as beginning at the most northwesterly corner thereof, at the intersection of the centerline of Leominster-Shirley Road with the centerline of Pioneer Drive, said corner being 'situated at the current boundary of that "Commercial" zoning District; thence easterly 660 feet, more or less by the centerline of Leominster-Shirley Road and partly by the current boundary of the "Commercial" zoning district to a corner at the extension of the westerly boundary of Land now or formerly of 140 LBURG, LLC, said land being situated on, the southerly side of Leominster-Shirley Road; thence southerly 426 feet; more or less crossing Leominster-Shirley Road and by the westerly boundary of said land now or formerly of 140 LBURG, LLC to a corner at the northerly boundary thereof; thence westerly 227.85 feet by the northerly boundary of said land of 149 LBURG, LLC to a corner at land now or formerly of Star Realty Trust; thence northerly 52.27 feet by the easterly boundary of said land now or formerly of Star Realty Trust to a corner at the northerly boundary thereof; thence westerly 296 feet, more or less by the northerly boundary of said land now or formerly of Star Realty Trust and by the

extension of said boundary to a corner at the centerline of Pioneer Drive; thence northerly 485 feet, more or less by the centerline of Pioneer Drive to the point of beginning. Or take any other action relative thereto. **Submitted by Petitioners.** Finance Committee - no financial impact. Board of Selectmen recommendation @ Town Mtg.

And you are directed to serve this Warrant by posting attested copies thereof in four or more public places in the Town, fourteen (14) days at least before the day appointed for said meeting, one of which places shall be at the Town Hall, one at Whalom Variety Store in the Whalom-Bakerville District, one at Powell's, and one at Centre Pizza and Variety, and by mailing a copy to each dwelling unit in the Town in which a registered voter resides at least fourteen (14) days prior to such meeting.

Hereof, fail not and make due return of this Warrant, with your doings thereon, to the Town Clerk at the time and place aforesaid.

Given under our hands, this twelfth day of April in the year two thousand and eleven.

A true copy attest:

Kathryn M. Herrick, Town Clerk

Paula J. Bertram, Chairman

Steven M. deBettencourt, Vice-Chairman

Carl (Ernie) Sund, Clerk

Thomas A. Alonzo, Member

David J. Matthews, Member

BOARD OF SELECTMEN

TALENT BANK FORM

ACT NOW -- SERVE YOUR COMMUNITY

Town government needs citizens who are willing to give time in the service of their community. The Talent Bank was adopted by the Selectmen and Moderator as a means of compiling names of interested citizens to serve, on a voluntary basis, on boards and committees. This file is available for use by the public as well as the Moderator and the Selectmen. Talent Bank files are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return the form below to:

**Town Government Talent Bank c/o Board of Selectmen
PO Box 135, Lunenburg MA 01462**

Name: _____ Date: _____
Address: _____ Precinct No: _____
Occupation: _____ Telephone: _____
Background: _____

AREAS OF INTEREST (list order of preference)

- _____ **Computer Advisory Committee**— maintain strategic planning, policies & procedures encompassing the town & school departments. Responsible for reviewing Technology Department goals & objectives.
- _____ **Conservation Commission**- responsible for administering the Wetlands Protection Act (MGL.Ch.131, Section 40), Local (non-zoning) Municipal Wetlands By-Laws, plan for natural resource protection, acquire important land and water areas, and manage these properties for conservation and passive recreation.
- _____ **Council on Aging**- carry out programs designed to meet the needs of the aging in coordination with programs of Executive Office of Elder Affairs established by the Commonwealth of Massachusetts.
- _____ **Finance Committee**- consider any and all municipal questions & exam all articles calling for expenditures of money.
- _____ **Historical Commission**- responsible for protecting the history of the Town.
- _____ **Housing Partnership Committee**- address local housing needs through a collaborative effort between local government, community organizations, banks, and the private sector.
- _____ **Lunenburg Cultural Council**- to ensure that public programs in the arts, humanities and interpretive sciences are available to the community.
- _____ **Montachusett Joint Transportation Commission**- sub committee of Montachusett Regional Planning Commission/ a citizens advisory group for input on transportation (highways & road projects etc)
- _____ **Personnel Committee**- responsible for administration of the by-laws; establishes salary schedules, “fringe” benefits, “indirect pay” provision such as holidays & vacations with pay, sick leave. The committee represents both taxpayers & town employees.
- _____ **Public Access Cable Committee (PACC)**- oversee programming in areas of public affairs, education, entertainment & government.
- _____ **Zoning Board of Appeals**- hear & decide on applications for variances, special permits, comprehensive permits etc.
- _____ **Other** _____